MOONACHIE BOARD OF EDUCATION

Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School Cafeteria December 13, 2016

<u>Call to order by Board President</u> Meeting opened at 6:35 PM

Roll Call

Members Present: David Vaccaro, James Campbell, Sheila King, Charles Pallas

Members Absent: Melissa Rose

Also Present: Dr. Jonathan Ponds, Superintendent of Schools

Dr. Vincent Occhino, Interim Business Administrator/Board Secretary

Mr. James Knipper, Curriculum Director

Laurel Spadavecchia, Assistant Business Administrator

Board Attorney, Dennis McKeever, Esq.

Staff member Greg Keelen, 3 students, 8 adults

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

• <u>Acceptance of Minutes of November 15, 2016</u> closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King Seconded: Charles Pallas

Action taken: Approved Ayes 4 Absent 1 Nays 0

• Acceptance of Correspondence None

Motion:

Seconded: Sheila King Seconded: Charles Pallas

Action taken:

• Superintendent's Report

Motion: Seconded:

Action taken: Board responded "All In Favor".

Dr. Ponds Introduced and Mr. Knipper introduced the 3 students listed below and commented on their accomplishments.

Student of the Month November 2016

<u>Student</u>	<u>Grade</u>
Izabella Druciak	2
Victor Migliorino	3
Emily Claros	6

Submission of HIB Cases – and November 2016

Investigations	Confirmed Cases
2	

• Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Sheila King Seconded: Charles Pallas

Action taken: Approved Ayes 4 Absent 1 Nays 0

- 1. Motion that the Moonachie Board of Education is retroactively rescinding the resolutions appropriating funds from the Capital Reserve and Maintenance Reserve for the parking lot paving project which was funded through available funds in the General Fund Budget.
- 2. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended December 2016– Attachment 2.4
- 3. Motion to approve the budgetary line-item transfers for October and November 2016-Attachment 2.5
- 4. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2016 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriate by the Moonachie Board of Education.
- 5. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October and November 2016 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
- 6. Motion to accept the Treasurer's Report for October and November 2016 Attachment 2.8
- 7. Motion to accept the Report of the Secretary of the Moonachie Board of Education for October and November 2016 Attachment 2.9

- 8. Motion to approve Check Register for the month of October and November 2016.
- 9.Motion to approve the 2016-2017 annual contract for the provision of Augmentative Communication services between the Moonachie Board of Education and the Bergen County Special Services School District Attachment 2.11.
- 10. Motion to approve an Addendum to Tuition Contract dated June 13, 2016 between the Moonachie Board of Education and the Wood-Ridge Board of Education to include a One on One Aide and Related Services. Attachment 2.12
- 11. Motion to approve the Contracted Services Agreements for the 2016-2017 school year between the Moonachie Board of Education and the South Bergen Jointure Commission.- Attachment 2.13
- 12. Motion to approve the proposal submitted by Pennetta Industrial Automation , LLC of Little Ferry, New Jersey , in the amount of \$15,186.32 to replace the current RTU #5 with a new 8.5 Ton R410A PKGD Unitary Gas/Electric roof top unit-model number YSC102F3RHA-0000000 with economizer and curb adapter. Attachment 2.14
- 13. Motion to approve the appropriation of \$15,186.32 for the new R410A PKGD Unitary Gas/Electric roof top unit to be funded as a Maintenance Reserve project and that the Moonachie Board of Education direct the Interim Business Administrator to request County approval of the appropriation of said funds into the Capital outlay Facilities section of the 2016-17 Budget.
- 14. Motion to approve the joint transportation agreement between the Englewood Board of Education and the Moonachie Board of Education and approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with P.L. 2010.c.65(A-355) for the 2016-2017 school year and be it further resolved, that the Moonachie Board of Education agrees to abide by the Transportation Services Agreement as published by the Englewood Public School District and attached to this resolution. Attachment 2.15

3. Policy None

Motion: Seconded: Action taken:

4. Personnel

Motion: Sheila King Seconded: Charles Pallas

Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion to approve the following staff members to attend the May 15-17,

2017 8th grade Washington D.C. Field Trip:

Greg Keelen Kim Samarelli Lee Ten Hoeve Donna Gallo

- 2. Motion to approve Sheeja Mathews as a substitute teacher for the 2016-2017 school year.
- 3. Motion to approve Geilyn Martinez as a substitute teacher for the 2016-2017 school year

5. Curriculum

Motion: Charles Pallas Seconded: Sheila King

Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion to approve the following field trip:

Field Trip	Date	Grade	Cost
Washington, DC	May 15-17, 2017	8 th	\$500.00 plus \$2.00 per student for transportation

2. Motion to approve the following workshop and expense:

Workshop &	Date	Attendee	Cost
Location			
Ron Clark Experience	12/7/16	Natasha	\$850.00 per person
Atlanta, GA		Dillon	
		Dana	
		Przychodzki	

- 3. Motion to approve the Moonachie School District Library/Literacy Media Curriculum (Grades K-6) Revised December 2016.
- 6. Facilities

Motion: Charles Pallas Seconded: James Campbell

Action taken: Approved Ayes 4 Absent 1 Nays 0

- 1. Motion to approve Facility Rental Agreement between the Institute of Reading Development and the Robert L. Craig Elementary School for classroom rental from June 26, 2017 through July 28, 2017 –Attachment 6.1
- 7. Old Business

Motion: None

Seconded: Action taken:

8. <u>New Business</u>

Motion: Sheila King

Seconded: James Campbell

Action taken: Approved Ayes 4 Absent 1 Nays 0

- 1. Motion to approve the District Performance Review Report (DPR) for the 2016-2017 school year.
- 2. Motion to approve the Statement of Assurance Report (SOA) for the 2016-2017 school year.

9. Information Items

- 1. Average Monthly Attendance from 11/1/16 11/30/16 Attachment 9.1
- 2. Monthly Report of Attendance officer for the month of November 2016 Attachment 9.2
- 10. <u>Discussion Items</u> Mrs. King wished everyone a joyous holiday.

11. <u>Public Comments</u> <u>Public Comments</u>

Open: 7:50 PM

Staff member Greg Keelen, offered remarks about the successful

behavior management plan.

Closed: 8:00 PM

12. Adjournment Time: 8:05 PM

Motion: Sheila King Seconded: James Campbell

Action taken: Action taken: Approved Ayes 4 Absent 1 Nays 0

Respectfully submitted,

Dr. Vincent Occhino Interim Business Administrator/Board Secretary